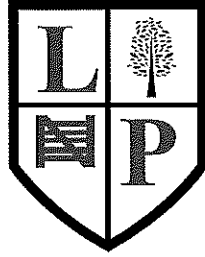


LARCHWOOD PRIMARY SCHOOL

Larchwood Gardens
Pilgrims Hatch
Brentwood
Essex CM15 9NG



T: 01277 372450
E: office@larchwood.essex.sch.uk
W: www.LarchwoodPrimary.co.uk

Headteacher: Mr. R. Duff

Wednesday 18th March 2020

Year 5 Trip – Boulogne, Opal Coast, France

Dear Parent / Carer

I have the unenviable task of informing parents that this trip will now be cancelled. I am aware the trip is in June but, as we cannot predict what the next few months may look like, it is best to make the decision now.

Additionally, if we made the decision after 4th April, we would lose 50% of all monies paid.

Currently, we will only lose the deposit paid to the travel company. Which is £30 per head, £750 in total.

We are hoping to recoup that via the insurance company but this is unknown at the present time.

Refunding parents will take a little time because, as you can imagine, travel and insurance companies are inundated at the moment, but they will be processed at the earliest possible time. Please bear with us during this difficult time.

My intention will be to refund parents fully but as this potentially leaves a £750 deficit in the school budget, I might need some understanding from you in regard to this.

I have spoken to the children, they were obviously disappointed but were very mature in their response.

Additionally, I have said that if Year 5 go to France next year, I will invite Year 6 (the current Year 5), so they do not miss out on this opportunity.

I appreciate this is not the outcome you, your child or the school wanted but the trip was booked in good faith but due to recent circumstances, we were only left with one option, which was to cancel.

Thank you for your understanding in regard to this. I appreciate your continued support.

Mr R Duff
Headteacher

