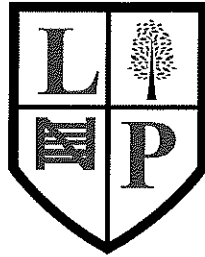


LARCHWOOD PRIMARY SCHOOL



Larchwood Gardens
Pilgrims Hatch
Brentwood
Essex CM15 9NG

T: 01277 372450
E: office@larchwood.essex.sch.uk
W: www.LarchwoodPrimary.co.uk

Headteacher: Mr. R. Duff

Contingency Plan for Potential School Closure – Coronavirus

12th March 2020

Dear Parent / Carer

Currently, there are no links to the Coronavirus and our school.

However, in the event we are asked to close by Public Health England and/or the Department of Education we would like the children to continue their learning (as much as possible).

Obviously, they will be missing the 'teaching' element they would normally enjoy throughout the day but they will still have the opportunity to learn via our online subscriptions.

I know some of you use these on a regular basis but every child will be coming home with the following logins.

Resource	Year Groups
Bug Club	Reception, 1 and 2
MyMaths	3, 4, 5 and 6
Times Tables Rock Stars	3, 4, 5 and 6
Letter Join	All classes
Education City	All classes

These logins will either be in your child's Reading Record or on a laminated sheet.

Please take the time to test them tonight and report any problems to the school office tomorrow.

Children will still have their reading books but dependent on the length any closure may last for, it might be worth visiting the library and take out a book or two. I would recommend this as a good idea anyway!

Miss Adams had already prepared a Year 6 Easter holiday SATs revision pack. The aim being this is still given out just before the end of term but if need be, we will send this out earlier.

Staff have been given remote access to the school server, so can continue many elements of school work that does not involve teaching children, if we are instructed to work from home.

We would still be able to communicate with parents via the Teachers2Parents text messages system (and app). Plus I would update Twitter on a daily basis.

I wish to stress I do not know any information that is not already in the public domain. I have no secret hotline to Number 10. I just want to be prepared in the event of having to close. I hope by sending this letter out today it demonstrates that we are.

We will continue to follow the advice from Public Health England and/or the Department of Education.

Mr. R Duff
Headteacher

